



SMILER+ Reporting Due Dates Table Template

Report	Person(s) responsible	Others involved	Timeline	Notes
Partner Quarterly Report				
Draft report				
Review report				
Finalize report				
Submit report				
CRS Quarterly Report				
Draft report				
Review report				
Finalize report				
Submit report				
Partner Annual Report				
Draft report				
Review report				
Finalize report				
Submit report				

CRS Annual Report				
Draft report				
Review report				
Finalize report				
Submit report				
Other Report(s)				
Draft report				
Review report				
Finalize report				
Submit report				