

# Attachment 1

# Applied Research Award Narrative Application

# Template

# Formatting Requirements

The application should not exceed ten (10) pages in length (not including the cover page, detailed budget and budget narrative). **Longer applications will not be reviewed.** Basic formatting requirements are:

1. The application must be in English.
2. It must be typed in a Microsoft Word compatible program, single spaced with a 10-point font.
3. It must have one inch (or 2.5 centimeter) margins on all sides of the paper and formatted for A4 or 8 ½ x 11 inch paper.
4. Page numbers, the RFA number (RFA: SC-IDEAL-ARA-RFA-2020-01) and the name of the Lead Applicant organization must appear in the footer on every page.
5. It must be sent by electronic submission only, in a single-sided format.

This guidance text is for reference only, and should be deleted from the final application.

# Cover Page (not to exceed 1 page)

1. Name of Lead Applicant organization:
2. Project Title:
3. Name of main contact and title:
4. Complete office address:
5. Telephone:
6. Fax:
7. Email:
8. Name and title of authorizing signatory:
9. Award Start date:
10. Award End date:
11. Total funding requested (in local currency and US$):
12. Research Abstract:

**NOTE:** For all sections below please refer to RFA Section F1 for a description of the content expected

# Problem Statement and Literature Review (max 1 page; 10 pts)

# Research Objectives (max 1 page; 5 pts)

# Applicant’s Background (max 1 page; 5 pts)

# Contributions to IDEAL and FFP Objectives (max 1.5 pages; 20 pts)

# Research Approach, Methodology and Research Plan (max 3 pages; 25 pts)

# Research Product and Dissemination Plan (max 1.5 page; 10 pts)

# Quality Assurance (max 1 page; 15 pts)

# Detailed Budget and Budget Narrative (Attachments 2 and 3; 5 points)

1. **Developing Country Preference (5 points)**

## **Appendices (Do not count against page limit)**

1. Citations/References
2. Principle Investigator(s) CV
3. Letter of Support - 1 letter per collaborator
4. Optional: Capability Statements or Organizational Profiles- Must be less than five pages