<table>
<thead>
<tr>
<th>Year</th>
<th>What commonly takes place in annual TOC review</th>
<th>What you need to understand/ review (non-exhaustive) during the TOC review</th>
<th>Sample sources of data</th>
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</table>
| Year 1 | - Review and correct causal logic;  
- Review output to outcome linkage with a sustainability lens  
- Conduct context review (e.g. assumptions, external actor, general context, etc.);  
- Ensure there are sufficient means for annually monitoring whether change is occurring as you expect it to for all critical outcomes (indicators, qualitative data, secondary sources, etc.) | - Are critical assumptions expected to hold through life of activity? Why/ why not?  
- How will pathways be influenced if critical assumptions do not hold? If high risk, what is your risk mitigation plan?  
- Any new critical assumptions that are outside the influence of the activity?  
- Any new external actors whose efforts are critical to the success of your pathways?  
- Should any external actors be deleted from your TOC pathways?  
- Any new preconditions you believe to be necessary to achieve an outcome? These could be outputs, outcomes, assumptions, or the efforts of external actors.  
- Other changes to the context?  
- Any indicators need to be added or deleted?  
- Do indicator targets need to change based on results of context and logic review | - All: Findings from formative research and other studies, including secondary literature  
- Assumptions: websites; secondary literature; informal key informant (KI) interviews;  
- External Actors: shared reports; websites; informal KI interviews; staff observations |
| Year 2 | - Conduct context review (e.g. assumptions, external actor, general context, etc.)  
- Continue to refine logic causal logic, especially cross-purpose linkages, and sustainability plan  
- Map output/outcome achievement to TOC diagrams.  
- Analyze expected change  
- Analyze demonstrated change to extent possible. | **Everything listed in Year 1 cell**  
- The extent to which external actors are producing outputs and achieving their outcomes? If progress is slower than expected, what is potential impact on your TOC pathway achievement?  
- To the extent possible with available Year 2 data, and in consideration of how long it takes to demonstrate change for various outcomes, discuss:  
- Which outcomes are expected to demonstrate change within the next year? What systems must be developed to track progress if not already in place?  
- Which outputs must be prioritized in order to stimulate change (layering, sequencing, integration!)?  
- Are all outputs still necessary to stimulate change? | **Everything listed in Year 1 cell**  
- Staff observations, especially changes that may not be formally monitored  
- IPTT % of target achieved for outputs and outcomes in lower tiers of TOC  
- Annual monitoring data sources for tracking not reported in IPTT  
- DIP output status: in progress, completed, eliminated  
- Activity progress reports |
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<td>-</td>
<td>-Ensure there are sufficient means for annually monitoring any new preconditions.</td>
<td>-How are various participant groups engaged in all activities thought to collectively stimulate change (layering, integration)? -Are there implications to the budget as a result of new activities thought necessary to stimulate change in the TOC?</td>
<td>-Everything listed in Year 1 and Year 2 cells -Midterm findings and recommendations -IPTT % of target achieved for outcomes in all tiers of TOC</td>
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<td>Years 3-4</td>
<td>-Conduct context review (e.g. assumptions, external actor, general context, etc.) -Review MTE recommendations and how they fit into the TOC -Map output/ outcome achievement to TOC diagrams. -Analyze expected change -Analyze demonstrated change. -Ensure there are sufficient means for annually monitoring any new preconditions.</td>
<td>-Everything listed in Year 1 cell -The extent to which external actors are producing outputs and achieving their outcomes? If progress is slower than expected, what is potential impact on your TOC pathway achievement? -Which outcomes are expected to demonstrate change within the next year? What systems must be developed to track progress, if not already in place? -Which outputs must be prioritized in order to stimulate change (layering, sequencing, integration)? -Are all outputs still necessary to stimulate change? -How are various participant groups engaged in all activities thought to collectively stimulate change (layering, integration)? -Are there implications to the budget as a result of new activities thought necessary to stimulate change in the TOC</td>
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